



**NOTICE TO PROCEED**

24 OCT 2023

**OAKRIDGE PROPERTIES INC.**  
25 ADB AVE., SAN ANTONIO, Pasig City

**Attention: TIFFANY JOY ONG SISON**

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement - Lease of Real Property and Venue for the **Lease of Venue for the Conduct of Gender Sensitivity Training for OSWD, Kanlungan sa Pasig & ECCD Staff for Pasig City Social Service & Welfare Department** under Lease Contract No. **100-23-08-1957** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**TIFFANY JOY ONG SISON**  
Authorized Representative  
**OAKRIDGE PROPERTIES INC.**

Date: NOVEMBER 25, 2023